



The Trinidad & Tobago Association of Ottawa

P.O. Box 8401 Station T Ottawa ON K1G 3H8
tandtassociation@gmail.com



C.L.R. James Scholarship Award SCHOLARSHIP GUIDELINES

1. **Purpose**

To encourage and reward members of the Association and their families who pursue their educational goals at college or university.

2. **Number and Value of Award(s)**

One scholarship will be awarded in 2018 with a minimum amount of \$750. The scholarship will not be automatically renewable.

The scholarship may be used for a full-time course of study which leads to a **first** degree or diploma.

3. **Where Tenable**

The award is tenable at any university, college or educational institution that is recognized by the Trinidad and Tobago Association of Ottawa.

4. **Eligibility**

Members of the Association, their spouses, children or children of deceased members (who were in good standing) are eligible for the award. For the purpose of scholarship eligibility, children include a member's:

- Own children
- All other children, **including** nieces, nephews, grandchildren and stepchildren who are:
 - solely dependent on members for support and maintenance; and/or
 - living with the member in a regular parent/child relationship.
- If you are 18 years and older, you can become a member by

completing the TTAO's membership form online. It can then be printed and remitted with your application form and a cheque in the amount of \$20 or \$40 for an individual or family membership respectively. Submission can be via mail or email.

NOTE:

- a) "Members" should be **in proper financial status and in good standing** at the closing date for the receipt of application
- b) Applicants will normally be expected to provide confirmation of admission to a post secondary institution in accordance with # 3 above.
- c) Applicants must normally be prepared to commence or continue their higher educational studies in the calendar year in which the award is made.
- d) Applicants who are continuing students must provide proof of successful completion of the previous academic year.

5. Selection of Scholarship Winners

The scholarship program will be administered by the Education Committee of the Trinidad and Tobago Association of Ottawa.

Scholarships will be awarded on the basis of scholastic ability, character, leadership qualities and involvement in school or in the community. All applicants will be notified in writing of the results of the selection process.

6. Obligation of Winners

- a) Award winners are expected to use the scholarship funds for educational purposes, as intended.
- b) Award winners are expected to advise the Association of their achievements at the end of the academic year by providing transcripts and other relevant documents.

7. Method of Payment

Payment of scholarships will be made by the Association either to the institution to be attended or to the recipient as agreed to by the successful applicant and the Association.

8. **Method of Application**

Application forms can be obtained by downloading the form from the Trinidad and Tobago Association of Ottawa's website at www.ttao.ca, by sending an email to tandtassociation@gmail.com or by contacting Ingrid John-Baptiste at (613) 834-1718.

9. **Closing Date**

Application forms must be postmarked or email dated **no later than midnight on June 20, 2018** and sent to the Trinidad and Tobago Association of Ottawa Scholarship Award, P.O Box 8401, Station T., Ottawa, ON K1G 3H8 or the TTAO mailbox at tandtassociation@gmail.com respectively.